



APPLICATION FOR EMPLOYMENT
(PLEASE PRINT PLAINLY)

Career Opportunity Preference Sheet

Date of Application: _____

Name: _____

Signature: _____ Mobile phone: _____

Costco offers a variety of rewarding entry-level career opportunities. Please place an "X" in the "Select" column for the position(s) that best match your skills and abilities and for which you wish to apply.

(Multiple applications are available)

Note that Costco may not have open opportunities for each department or position you select.

Select X	Typical Entry-Level Positions and Job Summaries	Usual work shift(s) may range from:
	Merchandise Stocker – Stocks and straightens merchandise for sale in various areas in the warehouse.	00:00 a.m. – 11:30 p.m.
	Bakery Assistant – Mixes, assists with baking, and wraps bakery items for sale. Clean up and inventory duties.	4:00 a.m. – 11:00 p.m.
	Food Court Assistant – Prepares and sells food and drinks to customers. Pulls and stocks supplies and ingredients, cleans kitchen area and eating area. Provides prompt and courteous member service.	4:00 a.m. – 00:00 p.m.
	Service Deli Assistant – Prepares, packages and labels meals, entrees, salads, party trays, rotisserie chicken, ribs, sushi, and sliced meats and cheeses. Assembles take-and-bake pizzas.	4:00 a.m. – 00:00 p.m.
	Cart Assistant – Retrieves carts and flatbeds from parking area. Keeps lot area and front of building free of debris. Assists members in loading merchandise. Provides a high level of member service.	8:00 a.m. – 11:30 p.m.
	Front End Assistant – Packs member orders into boxes and transfers items to a separate cart for Cashiers. Performs clean-up, cart retrieval, merchandise restocking, and member assistance as directed. Provides a high level of member service.	8:00 a.m. – 11:30 p.m.
	Member Service Assistant – Actively greets incoming members, verifies membership card. Keeps entry counts. Performs warehouse safety and security checks. Checks member receipts at exit and thanks member. Provides a high level of member service.	8:00 a.m. – 11:30 p.m.
	Membership Assistant – Processes membership sign ups and renewals. Educates members and potential members about membership, warehouse, and credit programs. Provides a high level of member service.	8:00 a.m. – 11:30 p.m.
	Any Available Opportunity (Meat, Fish, etc.)	4:00 a.m. – 11:30 p.m.

* Bakery, Food Court, Service Deli, Meat and Fish department are opened to beginners.

(If candidates have relevant experience or certificate/license, then they would be preferred)

Costco may have other opportunities available for experienced candidates with skills and abilities from prior, related work. Experienced candidates are encouraged to indicate their interest in specific skilled positions on the following pages of the Costco Job Application Form.

Costco's strong corporate culture is based on individual responsibility and initiative. We believe strongly in the synergy of ideas and are committed to diversity, equal employment opportunities, and a drug- and alcohol-free workplace.



COSTCO WHOLESALE IS COMMITTED TO EXCELLENCE IN MEMBER SERVICE. OUR EMPLOYEES REFLECT THIS COMMITMENT.

- We believe that Costco Wholesale provides a great shopping experience and is fun for our members and our employees.
- We believe that if you don't want to do your best, Costco Wholesale is not the place for you.
- We believe in hiring individuals with a high energy level and a positive attitude.
- We believe that our employees are the best in the retail industry.
- We believe in recognizing and rewarding positive behavior and performance.
- We insist on courteous, friendly and responsible behavior and performance.
- We believe "good enough" isn't.
- We believe in helping you achieve your personal and professional goals and are committed to promoting our supervisory and management positions primarily from within the company.
- We take pride in the appearance of our employees and have established grooming standards and dress codes to ensure the maintenance of a professional image.
- We pride ourselves on our safe working environment and have safety policies, which include substance abuse testing (when appropriate under state statutes) that protect every employee.
- We do perform previous employer reference checks and background checks, when appropriate under state statutes.
- We offer the best compensation and benefits package in the industry.
- We want you to work hard and have fun!

If this sounds like the environment for you, please fill out the application form on the following pages!



APPLICATION FOR EMPLOYMENT

Please print plainly

Costco Wholesale provides equal opportunity in all areas of employment and does not discriminate against any individual regardless of race, color, religion, sex, age, disability, sexual orientation, veteran status, national origin, or other protected classes under Korean law.

PERSONAL	NAME _____			DATE _____		
	LAST	FIRST	MIDDLE INITIAL			
	CURRENT ADDRESS _____					
	NUMBER/STREET			CITY	STATE	ZIP
	HOME PHONE NO. () _____			WORK PHONE NO. () _____		
	AREA CODE			AREA CODE		
	ARE YOU AGE 18 OR OVER? <input type="checkbox"/> YES <input type="checkbox"/> NO		ARE YOU LEGALLY ABLE TO WORK IN THIS COUNTRY? <input type="checkbox"/> YES <input type="checkbox"/> NO			
	POSITION OR TYPE OF EMPLOYMENT DESIRED _____					
				WAGE DESIRED _____		
	AVAILABLE FOR _____			DATE AVAILABLE _____		
<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY NAMES OF RELATIVES EMPLOYED BY THIS COMPANY _____ HAVE YOU EVER BEEN EMPLOYED BY OR APPLIED FOR EMPLOYMENT WITH THIS COMPANY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, _____ INDICATE COSTCO LOCATION WHERE EMPLOYED AND DATES OF EMPLOYMENT OR LOCATION AND DATE OF APPLICATION _____						
INDICATE HOW YOU LEARNED OF THIS OPENING, PLEASE CHECK ONE: <input type="checkbox"/> BY OWN ACCORD <input type="checkbox"/> AGENCY (NAME OF AGENCY) _____ <input type="checkbox"/> ADVERTISEMENT _____ <input type="checkbox"/> EMPLOYEE REFERRAL (NAME OF EMPLOYEE) _____ <input type="checkbox"/> OTHER _____						

EDUCATION	UNDER WHAT NAME (S) WILL YOUR SCHOOL OR COLLEGE TRANSCRIPTS BE LISTED?				
	TYPE OF SCHOOL	SCHOOL NAME AND ADDRESS	MAJOR SUBJECT	CIRCLE LAST YR COMPLETED	IF GRADUATED, GIVE DEGREE
	HIGH SCHL			1 2 3 4	
	COLLEGE			1 2 3 4	
	UNIVERSITY			1 2 3 4	
GRADUATE SCHOOL			1 2 3 4		

SKILLS/TRAINING

WHAT MACHINES OR EQUIPMENT CAN YOU OPERATE?

- FORKLIFT PALLET JACK ELEC. PALLET JACK FLOOR SCRUBBER CREDIT CARD MACHINE
 CASH REGISTER AS400 / I-SERIES PC – WORD PC – EXCEL COMM. BAKERY EQUIP
 FOOD PREP EQUIP TIRE SHOP EQUIP 1 HR PHOTO EQUIP COMM. MEAT DEPT EQUIP

OTHER: _____

CURRENT STATE OCCUPATIONAL LICENSES HELD: _____

PLEASE LIST YOUR EMPLOYERS FROM THE LAST 10 YEARS**WORK HISTORY**

	PRESENT OR LAST EMPLOYER	NEXT TO LAST EMPLOYER	SECOND FROM LAST EMPLOYER	THIRD FROM LAST EMPLOYER
COMPANY NAME				
ADDRESS				
PHONE NUMBER W/ AREA CODE				
KIND OF WORK / JOB TITLE				
DATE STARTED				
DATE LEF				
WAGE – START / LAST				
NAME OF SUPERVISOR				
REASON FOR LEAVING				
REFERENCE NAME				
REFERENCE PHONE #				

Please use additional sheets if necessary. You may also be asked to provide additional work history.

PLEASE READ CAREFULLY

Read carefully the following statement and agreement before signing the application.

1. I certify that the information contained in this application is correct to the best of my knowledge and that any material misrepresentation(s) and/or omission(s) on this application or in any written or oral statement used to secure my employment is/are grounds for dismissal from the employ of Costco Wholesale if I am hired or rejection of my application for employment, regardless of the time elapsed before discovery.
2. I authorize Costco Wholesale to investigate my references and other information about me, and I authorize my former employers and any other persons or organizations to provide any accurate information they have about my background. I release Costco and all other persons and entities from any claim arising out of the investigation or disclosure.
3. I understand that Costco Wholesale policy prohibits an employee under the influence of intoxicants or controlled substances from working, and that testing may be required of an employee reasonably suspected to be under the influence, or who is involved in or who contributed to an accident involving injury or harm to individuals, property or equipment (except where prohibited by law).
4. I understand that there will be a probationary period at the beginning of my employment.

PLEASE READ CAREFULLY_____
SIGNATURE OF APPLICANT_____
DATE OF SIGNING

Consent for Disclosure of Personal Information of Applicants

For the attention of Costco Wholesale Korea

I, the undersigned, have read the following and consent to disclosure of my personal information (including credit information) to Costco Korea Wholesale (hereinafter to be referred to as “**the Company**”) as outlined below.

Consent for Personal Information Collection and Use

Collection Items	Name, mobile phone No., department and post for application, current address, home phone No., work phone No., whether aged 18 years or older, desired position and application type, desired salary, work starting date, whether family members or relatives are working in the company, past application status, how to find job openings information, education (name and address of school, major, final year completed, pass degree), technical/ educational training status, certificates and licenses, employment history over the last 10 years (company name/ address/ telephone No., position type/ position, starting date, resignation date, first/ final salary, name of manager, reasons for resignation, name and telephone No. of person to contact for inquiries)
Purpose of Collection and Use	<ul style="list-style-type: none"> ▪ For employment operations, such as to determine employment ▪ To check reputation or other information of the applicant including acquisition of information from prior employers ▪ For administrative processing in relation to employment operation and to contact the applicant ▪ To identify repetitive/ overlapping applications by the disqualified (information to be kept for three years after application) ▪ For other operations reasonably necessary in employment
Period of Information Retention and Use	The Company destroys personal information without delay once the purpose of collection and use of the personal information is fulfilled. However, in the event an applicant joins the Company, information collected of the applicant for administrative purposes, such as employment contract conclusion/ maintenance and certificate of career issuing, can be retained.

- You can express rejection to personal information collection and use as outlined above. You are advised to note, however, that you may be excluded from selection if you do not consent to the personal information collection and use.

I, the undersigned, have understood the information about and consent to the Company’s general personal information collection and use.

In the event you provide the Company with personal information of your family members, relatives or third persons (hereinafter to be referred to as “**the Family, etc.**”) during the course of application, **you must give sufficient explanation to and obtain consent from the Family, etc. about the fact that their information will be provided to the Company as well as the information to be provided, purpose of providing the information and the period of the information retained and used by the Company prior to providing their information to the Company.** You, by signing this Consent or by giving an electronic consent, state that you have provided the Family, etc. with the explanation as outlined above and obtained lawful consents from them.

I, the undersigned, carefully read, sufficiently understood and consent at my free will to the contents above and therefore sign this Consent as below.

. . 20 .

Name:

Signature:
